



Seminario Evangélico de Puerto Rico

ADMISSION POLICY

Introduction

The institution reserves the right to enforce regulations, regulations that safeguard the ideals and standards by which we represent; we can request the withdrawal and / or separation of a student or a student if he / she does not comply with these regulations and refuses to cooperate with an employee of the institution. In these cases, the decision of the Administration is final and definitive.

Admissions

In our institution applications for admission will be considered for the months of August and January. The Seminar, as a private institution, reserves at all times the right to admit persons it deems qualified for studies at the institution. The fulfillment of the published admission criteria and any other publication is not a guarantee that admission is granted to a person interested in studying at the Seminar. In addition, admission or readmission to the Seminary is valid only for the academic period for which it is requested and approved. The commitment of the SEPR with its students is exclusively for the academic period in which the person has enrolled and satisfied all the fees.

Currently the Admissions Office is attached to the Office of Academic Affairs, it is responsible for guiding and receiving interested prospect (s) in admission to our institution. Candidates for admission, readmission or transfer will not be able to enroll until they have received an official and final acceptance statement from the Admissions Office. The institution does not necessarily guarantee the class curriculum chosen by the student during the initial admission period if the course and / or program does not meet the minimum number of students established.

The late admission will be carried out in the corresponding time as stipulated in the academic calendar.

The documents that are required for admission are the following:

- Completed Admission Application
- Admission fee \$ 50.00 (non-refundable)
- Official transcript of Baccalaureate conferred or equivalent (from institution to institution) and of all the institutions to which he has attended and approved courses.
- Official transcript of the conferred Master's Degree (if applicable) (from institution to institution) and of all the institutions to which you have attended and approved courses.
- 2 letters of recommendation (people of recognized leadership in the community, some church or educational institution)
- Denominational endorsement (if applicable)
- Autobiographical essay (guide of questions available)
- Results of EXADEP-Examination of Admission to Postgraduate Studies (students with master's degree or conferred doctorate are exempted)
- TOEFL results- "Test of English as a Foreign Language" (for foreign students)

As part of the admission process, the student must go and complete an interview with one of our regular professors. It deals with the interests, aptitudes and personal and vocational objectives of the applicant and if they correspond to the purposes of the program. This interview must be completed in the first year of study. All students will be accepted with an average of 2.50 or more. You must also meet the requirement to attend the Academic Orientation the first year of study with an investment of \$ 50.00. You must complete in the first year of study with the course of Research Techniques.

Types of admission

Regular- When the student meets all the admission requirements to be admitted to the selected program.

Late - When the student conducts the admission process after beginning classes. The period for this process is stipulated in the current academic calendar.

Conditioned - When the student is accepted with the condition of raising average, these are the ones that enter with an average of less than 2.49 or less. These students must demonstrate an average of 2.50 or more in their first semester. They can also be admitted conditioned when they owe some document of admission requirements such as letters of recommendation, official transcript of credits (must have submitted certification of degree, copy of diploma and / or transcript-copy of student (with the conferred grade) to be admitted), denominational endorsement, results of EXADEP).

Special- When a student is admitted to the institution with a conferred master's degree and / or is only admitted to take courses that do not lead to a degree. The intention is not to meet another grade.

Transfer-It is the student admitted to the institution with a conferred master's degree and / or courses taken at another institution at the master's level without having completed the same with the intention that the approved courses are evaluated for a validation. These students are admitted to obtain a master's degree.

Transitory- It is the student who admits with the intention of taking a course or courses that are requirements of their degree in another institution. These students are those who are admitted by special permits.